
**Crown Hill Cemetery, 1729 West High Street
Orr Cemetery, North Mill Street**

PRICING, RULES, REGULATIONS, AND GUIDELINES
Last Revision Date 8/1/18

Experience has shown that the adoption and enforcement of rules is necessary to secure peace and good order within the cemetery, to protect the interests of the lot and grave owners, and to preserve the beauty of the grounds. The City of Orrville reserves the right to change or amend these Rules and Regulations from time to time for the general benefit of the property and all lot owners, as expressly stipulated in all contracts and deeds of conveyance.

In the deeds of all lots there shall be a clause "Subject to the Rules and Regulations of the City of Orrville."

General Rules & Regulations for All Sections

Each lot owner shall notify the City of Orrville of any change in his post office address.

Crown Hill Cemetery will be opened daily at 7:30 am and closed at sunset, and no one will be permitted to enter the grounds after dark.

Lots are sold only for the use of the family, relatives and their descendants unless special written permission is obtained.

Interment of two bodies in one grave shall be permitted only under the following circumstances (1) parent, grandparent, or sibling buried with infant child or fetal death, (2) infant twins, or (3) two deaths at the same time. No interment of any body other than that of a human being will be permitted.

No more than two ash burials shall be permitted on one standard-size lot; or no more than one casket and one ash burial on one standard-size lot, with the exception of a parent, grandparent, or sibling buried with an infant child or fetal death.

When there are two or more persons interested as owners of a lot, no dividing lines within the same lot will be recognized by the Crown Hill Cemetery; all owners having equal rights of interment.

No sale, transfer, or assignment of any lot, or part of a lot, shall be valid or recognized by the City of Orrville without its consent, and all bills against lot owners are paid.

No lot owner shall have the right to have a body interred within the bounds of his lot for any remuneration, sale, or hire of space.

When a lot owner dies intestate or without having designated by reservation files in writing with the City of Orrville the name of the persons to be interred on said owner's lot, the surviving heirs are recognized according to the laws of Ohio.

Upon the death of a lot owner, it shall be the duty of the heirs or devisees to file with the City of Orrville satisfactory proof of the new ownership. This is a very important matter as no interment will be permitted until such proof is given.

No disinterment will be allowed without a permit from the Safety-Service Director of the City of Orrville, following Ohio Revised Code Sections 517.23, 517.24, 759.49 and 759.491.

Should there be an interment on a lot not fully paid for, the City of Orrville reserves the right to disinter the body and remove same to the single grave section.

All openings of casket or ash graves must be done by the employees of the City of Orrville. The schedule of grave service charges will be furnished upon request.

At every interment the City of Orrville will furnish an attendant without additional cost. This attendant shall have complete control of the funeral procession and interment service from the time the procession enters the gates until the procession leaves the cemetery.

No Sunday funerals are allowed in Crown Hill Cemetery, except as may be permitted by the Safety-Service Director for religious reasons only.

For any graveside or chapel service at Crown Hill Cemetery which starts after 2:00 pm, an additional overtime charge is required to be paid in advance.

Notice for grave orders shall be given sufficiently early to allow at least six hours daylight for the work, and in winter months, twenty-four hours.

Societies or Lodges owning lots must give a written order for their interments signed by their president or secretary.

The management has the right to forbid or remove any structure or object they shall deem objectionable.

Rules & Regulations for All Sections, except Ash Garden

Graveside burial services will not be permitted during the months of November through April. All services during this time period will be held in the Chapel at Crown Hill Cemetery only.

The Service Department Superintendent may also decide at any other time during the year that weather and ground conditions are not safe for a graveside burial. In that instance, services shall also be held in the Chapel.

Flower beds are permitted in front of the marker 12" deep and the width of the marker. At the discretion of the Service Department Superintendent, any unsightly flower beds will be mowed.

Prior to planting shrubbery, a person must contact cemetery staff for approval. The Service Department Superintendent shall review the type of plant requested and decide if it is appropriate. In order to keep the City's trimming and maintenance to a minimum, and considering lot size limitations, only the dwarf varieties which require no trimming are recommended.

Decorations are permitted on the grave site from December 1 to March 31. Winter decorations left on the site after April 1 will be removed and discarded.

Grave decorations are not permitted outside of the area which includes the marker and 12" planting bed from April 1 to November 30. At the discretion of the Service Department Superintendent, unsightly decorations or dead flowers will be removed and discarded.

There are no restrictions on the type of grave decorations that are permitted, reserving the right to remove items deemed objectionable by the Service Department Superintendent.

Veteran markers and other organizational emblems and/or flags may be placed in the 12" flower bed if one exists on the grave site. If no flower bed exists, the marker shall be placed immediately adjacent to the right or left side of the stone. At the discretion of the Service Department Superintendent, faded, worn, or tattered flags will be removed and burned.

No enclosures of any kind, including coping, fencing, bushes, hedging, or borders will be allowed on or around the lots.

A shepherd's pole will be permitted if placed in the 12" planting bed in front of the stone. It may be no higher than 4' above the ground, and may contain no more than one hook. At the discretion of the Service Department Superintendent, unsightly, rusted, or bent poles may be removed and discarded. If the planting bed is not maintained and weeds or grass have grown up around the pole, it will be removed and discarded.

Monument markers are permitted to be flat or upright, provided that they do not exceed 36" in height and three-quarters (3/4) the width of a lot. Only in special circumstances, and with prior approval of the Safety-Service Director, will monuments in excess of the above-listed height and width requirements be approved for installation. One upright marker and one flat marker, or two flat markers only, are permitted on each grave.

Flat and/or grass markers shall be a minimum granite thickness of 4 inches.

The City of Orrville reserves the right to refuse placement of markers that they believe are inappropriate or objectionable.

Placement of monuments on the foundation is the responsibility of the monument dealer.

Any person who chooses to change markers will pay the cost of the new foundation, plus wages, fringe benefits, and material costs for the removal of the existing marker.

No gravel, brick, stone, cement, or any kind of artificial walks will be allowed.

No signs indicating that a lot or vault is for sale, nor signs, cards or advertisements by any person or persons will be permitted.

Rules governing monument work are on file at the office and should be carefully referred to by lot owners before closing the purchase for monuments.

A written order shall be furnished to the cemetery before urn, vase, marker, monument, or memorial is placed on the lot.

Lot owners are strongly urged to consult with the cemetery staff before selecting a monument as this may avoid expensive mistakes or serious disappointments.

Private mausoleums, crypts, or tombs are not permitted in the newer sections of the cemetery.

The City of Orrville reserves the right to forbid the use of wooden vaults or outer boxes.

Rules & Regulations for the Ash Garden

No graveside services will take place in the ash garden. Services will take place in the ash garden gazebo from May through October, and in the chapel from November through April, or if weather does not allow a gazebo service.

No flowers, vases, remembrances, shepherds hooks, or other decoration shall be permitted in the ash garden or on marker space(s). If placed there, they will be removed and discarded.

Entombment of ashes shall be one per grave space, unless a second ash burial allowance is purchased.

A marker (headstone) is not required; however, if a marker is requested than only one marker per grave space is permitted. If two ash burials are on a single lot, then both names and both birth/death dates shall be engraved on a single marker.

The marker shall be a flat 1' x 2' Newbury Gray polished granite marker with sawed sides. Name(s) and birth/burial dates only shall be engraved on the marker. It is recommended that the marker be purchased and placed through the City's authorized monument company. In lieu of a flat granite marker listed above, a bronze veteran marker as provided by the Veterans Administration is permitted.

An exception will be made if two ashes burials are on a single lot, and at least one person is a veteran requesting a bronze veteran marker. In that case, a second marker will be allowed for the spouse only.

Placement of monuments on the foundation is the responsibility of the monument dealer.

Any person who chooses to change markers will pay the cost of the new foundation, plus wages, fringe benefits, and material costs for the removal of the existing marker.

Rules & Regulations of the Mausoleum

When purchasing a casket or ash niche in the mausoleum, the cemetery service, entombment opening/closing cost, and engraving of name(s) and birth/death years are included in the total cost.

No flowers, vases or other remembrances shall be permitted as decorations on the mausoleum grounds or entombment space(s). If placed there, they will be removed and discarded.

Crown Hill Cemetery does offer an opportunity for those wishing to honor a loved one entombed in the mausoleum to purchase landscaping shrubs or flowers in the name of the deceased. The City will place a small placard in front of the shrub or flower which is planted in front of the mausoleum.

The bodies shall be entombed in a casket no larger than will fit into the space of 2'8" wide x 7'6" long x 2'6" high. The ashes shall be placed in a metal, fiberglass, porcelain or hard plastic urn no larger than will fit into a space of 1' x 1' x 1'.

Entombment of ashes shall be one per niche.

A bronze veteran marker will be permitted in lieu of mausoleum engraving on casket size crypts only.

Chapel Guidelines

This facility is designed to be used as a place for the final commitment service to replace the graveside service from November through April, at the option of the family in lieu of a graveside service, and/or for ash garden services from November through April.

There will be no additional charge for the facility during regular business hours (Monday through Friday, 8 am to 2 pm).

Additional Saturday, Sunday, holiday fees will apply during non-business hours.

Maximum occupancy is 206 persons.

No food or beverages are permitted in the building.

City's Responsibility

The right to enlarge, reduce, replat, change the boundaries, or grade the cemetery or a portion thereof, from time to time, including the right to modify or change the locations of or remove or regrade roads, drives, walks, or parkways, or any part thereof, is hereby expressly reserved. The right to lay, maintain and operate, alter or change pipe lines or gutters for sprinkling systems, drainage, lakes, etc., is also expressly reserved, as well as is the right to use cemetery property, not sold to individual plot owner for cemetery purposes including the interring and preparing for interment of dead human bodies, or for anything necessary, incidental or convenient thereto. The City of Orrville reserves to itself, the purpose of passage to and from other plots.

The City of Orrville will take every reasonable precaution to protect all private property of lot and grave owners in the cemetery from loss or damage, but it distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from the acts of thieves, vandals, rioters, and malicious mischief makers; from all acts of providence, especially winds, tornadoes, hail, snow, and frost, whether the damage be direct or collateral.

Cemetery Rates

LOT PURCHASES*

Lot purchase	\$400.00 (non-resident \$600.00)
Lot purchase (baby section only)	120.00 (non-resident \$200.00)
Ash garden lot purchase (single burial)	300.00 (non-resident \$500.00)
Ash garden lot purchase (double burial)	350.00 (non-resident \$550.00)

OPENING/CLOSING

Grave opening (casket)	500.00
Grave opening (ash)	175.00
Grave opening (baby)	200.00
Saturday, holiday, approved Sunday OT add	200.00
Cemetery service starts after 2pm OT add	100.00
If both chapel and graveside service requested, add	100.00

FOUNDATIONS

Prefab foundation, single (22" x 40" max)	124.00
Prefab foundation, double (22" x 68" max)	208.00
Prefab foundation, small (17" x 28" max)	60.00
Prefab foundation, veteran marker (12" x 24")	59.20
Poured concrete foundations	40.00/CF
Upright stone endowment add	150.00

*To obtain a resident rate on lot purchases, the cemetery deed owner must be a current resident of the City of Orrville with a mailing address within the corporation limits of the City of Orrville.

Mausoleum Rates*

Chapel Side Single

	<u>Resident</u>	<u>Non-Res</u>
A13-A16	\$3,700	\$4,000
B13-B16	\$4,000	\$4,300
C13-C16	\$3,800	\$4,100
D13-D16	\$3,500	\$3,800
E13-E16	\$3,300	\$3,600

Garden Side Single

	<u>Resident</u>	<u>Non-Res</u>
A5-A8	\$3,200	\$3,500
B5-B8	\$3,500	\$3,800
C5-C8	\$3,300	\$3,600
D5-D8	\$3,000	\$3,300
E5-E8	\$2,800	\$3,100

Chapel Side Companions

	<u>Resident</u>	<u>Non-Res</u>
A9-A12	\$6,400	\$6,900
B9-B12	\$7,000	\$7,500
C9-C12	\$6,600	\$7,100
D9-D12	\$6,000	\$6,500
E9-E12	\$5,600	\$6,100

Garden Side Companions

	<u>Resident</u>	<u>Non-Res</u>
A1-A4	\$5,900	\$6,400
B1-B4	\$6,500	\$7,000
C1-C4	\$6,100	\$6,600
D1-D4	\$5,500	\$6,000
E1-E4	\$5,100	\$5,600

Ash Niches

	<u>Resident</u>	<u>Non-Res</u>
Level A	\$600	\$ 900
Level B	\$700	\$1000
Level C	\$700	\$1000
Level D	\$700	\$1000
Level E	\$700	\$1000
Level F	\$600	\$ 900
Level G	\$600	\$ 900
Level H	\$600	\$ 900

*To obtain a resident rate on mausoleum purchases, the cemetery deed owner must be a current resident of the City of Orrville with a mailing address within the corporation limits of the City of Orrville.

City of Orrville
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